

**Culham Parish Council
Minutes of the Parish Council Meeting
Held in the School on
Monday 8th June 2009 at 7.30pm**

Present: Mr G Bartley (Chair)
Mr A Steele
Mr J Thomas
Dr T Price
Mr P Gibbs
Mr J Woodley-Shead

In attendance: Ms J Beck (Clerk)

Public: 0

Apologies: Mrs Lindsay-Gale (County Councillor)

1. APOLOGIES FOR ABSENCE

County Councillor Lindsay-Gale had sent apologies.

2. DECLARATION OF INTEREST

All councillors were given the opportunity to declare an interest in any of the items on the agenda.

3. PUBLIC PARTICIPATION

None.

4. Traffic Calming

The council has been copied in on further correspondence between Mr Marjot and the County Council regarding traffic on Tollgate Road and the A415. Cllr Bartley will speak with Mr Marjot.

5. MINUTES OF THE MEETING HELD ON 11th May 2009

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

6. MATTERS ARISING AND MATTERS OF URGENCY

Action	Update
Burial Ground slope	<u>Ongoing</u> . Cllr Bartley has investigated options for grass reinforcement. It was agreed that a step would be better, and Cllr Woodley-Shead will speak with Jim Boyland for options and pricing.
Freedom of Information Act – Parish Council Information Guide	<u>Done</u> . Cllr Steele reported that the content is now complete. The fees schedule was agreed, and the document can now be published to the website.
Sutton Courtenay Incinerator.	<u>Done</u> . Dr Howell has replied to the council's letter but no further action

	required.
Playground Equipment	<u>Done.</u> The fortnightly RoSPA check had highlighted some rotting of the wooden posts on the tower. Cllr Woodley-Shead had also inspected this, but did not consider the damage to pose a risk at present. The playground will be inspected in August by RosPA/PlaySafety.
Road sign at junction of Tollgate road and High Street	<u>Done.</u>
Collapsed soakaway manhole on The Green	<u>Ongoing.</u>
Rugby Posts	<u>Ongoing.</u> Cllr Price has some costs and will get more information for the next meeting.
Parking on the roads by the School	Cllr Bartley will ask the school to remind parents about parking arrangements.

7. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor: There was none.

District Councillor: Mrs Tomlinson reported on various issues including the new bin collections.

8. CORRESPONDENCE

Various items of correspondence had been received during the month and a list is kept on file.

9. PLANNING APPLICATIONS

a) New Applications

Reference	Location/Description	Parish Council
P09/W0398/LB	European School of Culham Thame Lane Culham Undertake essential repairs to dormer windows. Erection of 1.8 metre fence and gates. Installation of secondary glazing.	No strong views
P09/W0397	European School of Culham Thame Road Culham Undertake essential repairs to dormer windows. Erection of 1.8 metre fence and gates. Installation of secondary glazing (amended by location and block plans received 17 June 2009).	No strong views

b) Decisions

[P09/W0335](#) 23 The Glebe, Culham: Single storey rear and side extension. Planning permission is granted. As the parish council had objected, Cllr Steele will chase for details in the case file.

[P09/W0276](#) 24 The Glebe Culham: Proposed new porch to front including cloak storage. Planning permission has been granted.

c) Appeals
None.

10. FINANCIAL MATTERS

a) Payment of Accounts

The following payments were authorised.

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1218	J Beck	Salary and allowances June 09	193.91	193.91
1219	Jim Boyland	Burial Ground, RosPA and grass-cutting VAT	179.50 26.93	
		TOTAL PAYABLE		206.43
1220	BCB	Invoice 1655 Grounds maintenance August 2008 VAT	273.10 47.82	
		TOTAL PAYABLE		320.92
1221	BCB	Invoice 1927 Grounds Maintenance April 2009 VAT	282.70 42.40	
		TOTAL PAYABLE		325.10
1222	RJS (IA) Ltd	Internal Audit Fee	165.00	165.00
1223	J Thomas	Grass-cutting The Green	50.00	50.00
1224	River Thames Society	Subscription 09-10	15.00	15.00

b) Internal Auditors Report.

The meeting reviewed the report from the Internal Auditor for the summary of accounts for financial year ending 31 March 2009.

c) **Annual Accounts**
The council agreed the year end summary of accounts and annual return for the year 2008 to 2009.

d) **Annual Governance Statement**
The council agreed that there is sound system of internal control for the preparation of the statement of accounts.

11. DATE OF NEXT MEETING

The next meeting is the parish council meeting starting at 7.30 pm on Monday 13th July 2009.

12. CLOSE OF MEETING

There being no further business, the Chairman declared the meeting closed at 9.30 pm.

Signed **Date**