

**Culham Parish Council
Minutes of the Meeting
Held in the School on
Monday 11th May 2009 at 7.30pm**

Present: Mr G Bartley (Chair)
Mr A Steele
Mr J Thomas
Dr T Price
Mr J Woodley-Shead

In attendance: Ms J Beck (Clerk)

Public: 1

Apologies: Mr P Gibbs, Mrs P Tomlinson (District Councillor)

1. APPOINTMENT OF CHAIRPERSON

Cllr Bartley was appointed Chairman, proposed by Cllr Steele and seconded by Cllr Woodley-Shead.

2. APOLOGIES FOR ABSENCE

Cllr Gibbs and District Cllr Tomlinson had sent apologies.

3. DECLARATION OF INTEREST

All councillors were given the opportunity to declare an interest in any of the items on the agenda. Mr Woodley-Shead declared a personal interest in the planning item at 23 The Glebe.

4. REPORT FROM COUNTY AND DISTRICT COUNCILLORS

There was none.

5. PUBLIC PARTICIPATION

The grass verge in front of The Lion and by the bus stop has been missed again by Oxfordshire highways. Cllr Bartley to contact them to make sure it is on the schedule in future.

6. MINUTES OF THE MEETING HELD ON 10th March 2009

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

7. MATTERS ARISING AND MATTERS OF URGENCY

Action	Update
Burial Ground slope	<u>Ongoing.</u> Cllr Bartley has investigated options for grass reinforcement. It was agreed that a step would be better, and Cllr Woodley-Shead will speak with Jim Boyland for options and pricing.
Freedom of Information Act – Parish Council Information Guide	<u>Ongoing.</u> Cllr Steele to review the types of information and means of publication

	contained within the Information Guide for the parish council. Nearly complete – a set fees schedule was agreed at this meeting.
Disused septic tank at the recreation ground	<u>Done</u> . Cllr Woodley-Shead reported that the septic tank is now filled in with building rubble.
Recreation Ground and Shed	<u>Done</u> : The chairman thanked all who turned up to clear the rubbish from the shed. Cllr Thomas agreed to bring costs to the next meeting for bringing the tractor back to service, and possible savings in grass-cutting arrangements. <u>New</u> : The rough edge at the Glebe is not currently cut under the contract with BCB, and is becoming overgrown. It was agreed that Cllr Thomas would cut this in addition to cutting the grass on The Green.
Sutton Courtenay Incinerator.	<u>Ongoing</u> . It was agreed to postpone this item to the next meeting as Cllr Gibbs was not present.
Playground Equipment	<u>Done</u> . The fortnightly RoSPA check had highlighted some rotting of the wooden posts on the tower. Cllr Woodley-Shead had also inspected this, but did not consider the damage to pose a risk at present. The playground will be inspected in August by PlaySafety Ltd.
Road sign at junction of Tollgate road and High Street	This sign has rotted through at the bottom. Cllr Woodley-Shead will report through the OCC website.
Collapsed soakaway manhole on The Green	Responsibility for this disused soakaway on the Green should rest with Morrells Estate, but Cllr Bartley agreed to fill the hole with rubble.

8. CORRESPONDENCE

Various items of correspondence had been received during the month and a list is kept on file.

9. PLANNING APPLICATIONS

a) New Applications

[P09/W0335](#) 23 The Glebe, Culham: Single storey rear and side extension. The council resolved that planning permission should be refused.

[P09/W0276](#) 24 The Glebe Culham: Proposed new porch to front including

cloak storage. The council had no strong views.

b) Decisions

None.

c) Appeals

None.

10. FINANCIAL MATTERS

a) Payment of Accounts

The following payments had been made since the last parish council meeting on 10th March 2009.

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1205	Oxfordshire Association of Local Councils	Annual Subscription 09-10	109.79	
		VAT	16.47	126.26
1206	Jim Boyland	RoSPA checks, culham pond green and footpath trim, burial ground strim	205.00	
		VAT	30.75	235.75
1207	J Beck	Salary and expenses April 2009	193.91	193.91
1208	J Beck	Backpay 08-09 and payment in lieu of annual leave	214.15	219.82
1209	Campaign to Protect Rural England	Annual subscription 09-10	29.00	29.00
1210	Berinsfield Community Business	Grounds maintenance 12 th and 30 th March 09	273.10	
		VAT	40.96	314.06

The following invoices were authorised for payment:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1211	J Beck	Salary and allowances May 09	193.91	193.91
1212	Jim Boyland	Grounds maintenance	243.00	
		VAT	36.45	279.45

1213	Society of Local Council Clerks	Subscription 2009/10	61.00	61.00
1214	Allianz Insurance	Local council insurance	629.09	629.09
1215	J Thomas	Grass cutting – The Green		80.00
1216	J Woodley-Shead	Hire of skip at Recreation Ground 8 th May 2009 and materials for repair to shed		337.46
1217	Oxfordshire Rural Community Council	Subscription 09-10	20.00	20.00

b) Culham Parish Council Annual Accounts to 31 March 2009.
The meeting reviewed and agreed the summary of accounts for financial year ending 31 March 2009.

c) Request to purchase Sports Equipment
Cllr Price has received a request to purchase rugby goal posts for the sports field at The Glebe. It was agreed to investigate costs for consideration at the next meeting.

11. DATE OF NEXT MEETING

The next meeting is the parish council meeting starting at 7.30 pm on Monday 8th June 2009.

12. CLOSE OF MEETING

There being no further business, the Chairman declared the meeting closed at 9.29 pm.

Signed **Date**