

**Culham Parish Council
Minutes of the Meeting
Held in the School on
Monday 12th January 2009 at 7.30pm**

Present: Mr G Bartley (Chair)
Mr A Steele
Mr J Thomas
Dr T Price

In attendance: Ms J Beck (Clerk) **Public: 1**
Mrs P Tomlinson (District Councillor)
Ms L Lindsay-Gale (on behalf of Dr J Howell, County Councillor)

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTEREST

All councillors were given the opportunity to declare an interest in any of the items on the agenda. No declarations were made.

3. PUBLIC PARTICIPATION

The grassed slope at the burial ground is slippery and dangerous. The council agreed to investigate options as steps may not be suitable for coffin-bearers. Cllr Bartley will investigate further.

4. MINUTES OF THE MEETING HELD ON 8th December 2008

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

5. MATTERS ARISING AND MATTERS OF URGENCY

Action	Update
Traffic Calming	<u>Ongoing</u> . The Clerk has written to OCC to request removal of the white line from the middle of the road, and survey to be repeated for High Street and Tollgate road. Awaiting response from OCC.
Trees on the Green	A letter has been received from a parishioner objecting to the siting of the Sorbus tree. The Clerk to reply.
Trees at The Glebe	<u>Ongoing</u> . Cllr Bartley will liaise with OCC about planting the other two trees on The Glebe. Waiting for OCC to plant the two cherry trees so they can plant the parish council's two trees at the same time.

Oak tree at Recreation Ground overhanging 1 Tollgate Road.	<u>Ongoing.</u> 3 quotes had been received, it was agreed to request Complete Tree Services to carry out the work.
Pavement surfaces by 43 High Street	<u>Ongoing.</u> Clerk to chase progress with OCC.
Lawnmower	<u>Done.</u>
Boarding on the windows at The Lion	<u>Done</u> – SODC has replied that no action is required as the boarding is temporary.
Appointment of Internal Auditor	<u>Done.</u> It was agreed to appoint R. Symes as internal auditor.
Freedom of Information Act – Parish Council Information Guide	<u>Ongoing.</u> Cllr Steele to review the types of information and means of publication contained within the Information Guide for the parish council.

The school has written to request a donation from the Parish Council towards the purchase of equipment. The council agreed a donation of £100 under s.137.

A parishioner has expressed an interest in joining the council. The Clerk will inform the District Council and advertise the two existing vacancies.

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLOR

- a) County Councillor: Ms Lindsay-Gale reported on various items including:
- o Traffic calming measures
 - o OCC is offering free transport to 4yr olds to school.
 - o OCC is taking measures to alleviate any problems in the county from the current downturn in the economy, e.g. paying local companies as soon as possible, and creating job clubs.
- b) District Councillor: Mrs Tomlinson had no particular issues to report. The parish council had no issues to raise.

8. CORRESPONDENCE

Various items of correspondence had been received during the month and distributed to the councillors. Items are listed on file.

9. PLANNING APPLICATIONS

- a) New Applications
None.
- b) Appeals against Decisions
None.

c) Decisions

Reference	Location/Description	Decision
P08/W1263/AG	Lockwood Farm Culham Agricultural Grain store	a formal application for planning permission is not required

TREE PRESERVATION ORDER 43/2007

Period for objection has now expired and the order was confirmed on 10 December 2008. Any work on the protected trees will require the prior permission of South Oxfordshire District Council.

10. FINANCIAL MATTERS

a) Review of Financial Regulations

The meeting reviewed and agreed the financial regulations without amendment.

b) Receipts

Donation – Culham Village Historical Society*	332.85
VAT refund	3195.73

TOTAL RECEIPTS	<u>£3528.58</u>
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*The Culham Village Historical Society requested that the funds transferred be used for the purchase of two trees on the Green, and any remainder be donated to the church.

c) Payments

The following cheques were authorised for payment:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1194	J Beck	Clerk's Salary Allowances	176.10 38.00	
TOTAL PAYABLE				£214.10
1195	J Boyland	RoSPA checks VAT	50.00 7.50	
TOTAL PAYABLE				£57.50
1196	Culham Parochial School	Donation towards purchase of equipment	100.00	
TOTAL PAYMENTS				<u>£381.60</u>

- d) Review of arrangements for maintenance of open spaces

It was resolved that current arrangements are working well, and should continue for the following financial year unless unreasonable increases were levied. The clerk to obtain prices from the current suppliers.

11. DATE OF NEXT MEETING

The next meeting is the Parish Council Meeting starting at 7.30 pm on Monday 9th February 2009.

12. CLOSE OF MEETING

There being no further business, the Chairman declared the meeting closed at 8.48 pm.

Signed **Date**