

**Culham Parish Council
Minutes of the Meeting
Held in the School on
Monday 10th November 2008 at 7.30pm**

Present: Mr G Bartley (Chair)
Mr A Steele
Dr T Price
Mr J Thomas

In attendance: Ms J Beck (Clerk)

Public: 1

1. APOLOGIES FOR ABSENCE

Cllr Thomas and Mrs Tomlinson (District Councillor) had sent apologies. Ms Lorraine Lindsay-Gale attended on behalf of Dr Howell (County Councillor).

2. DECLARATION OF INTEREST

All councillors were given the opportunity to declare an interest in any of the items on the agenda. No declarations were made.

3. PUBLIC PARTICIPATION

Mr Peter Ronald from Oxfordshire County Council ("OCC") attended to discuss perceived problems with speeding, and possible traffic calming measures. During the discussion, it was noted that:

- The school travel plan can highlight concerns about the traffic to OCC
- OCC will only allocate funding to schemes which can make a measurable difference
- Spending by the parish council on traffic schemes requires justification and any proposed scheme must then be approved by OCC
- OCC conducted a survey within the last 12 months after complaints from residents, which did not identify sufficient speeds overall to merit further action. Mr Ronald will forward the data from the survey to the councillors for review.

4. MINUTES OF THE MEETING HELD ON 13th October 2008

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

5. MATTERS ARISING AND MATTERS OF URGENCY

Action	Update
Traffic Calming	<u>Ongoing</u> . Councillors to review traffic data from OCC and review options at next meeting.
Trees on the Green	<u>Done</u> . Two trees are now planted. The Culham History Society will make a donation to the parish council.
Trees at The Glebe	<u>Ongoing</u> . Cllr Bartley will liaise with OCC about planting the other two trees on The Glebe.

Access road to Burial Ground	<u>Ongoing</u> - The Clerk had contacted Hansons and is waiting for firm quote.
Repairs to shed roof	<u>Done</u> .
Oak tree at Recreation Ground overhanging 1 Tollgate Road.	<u>Ongoing</u> . Proposed work has been agreed with South Oxfordshire District Council and the landlords. The clerk confirmed that the cost of this work falls on the parish council.
Pavement surfaces at Tollgate Road, and High Street (by number 43).	<u>Ongoing</u> . Clerk has reported this to OCC and will chase progress.
Trees overhanging High Street and Burycroft – clerk to contact landowners.	<u>Done</u> .
Chestnut trees along Causeway into Abingdon	<u>Done</u> . Cllr Bartley has spoken with OCC and the landowner has been notified.
Incinerator at Sutton Courtenay	<u>Ongoing</u> . Cllr Steele had circulated a draft letter to Sutton Courtenay council to confirm this council's position. All to review content and Cllr Bartley to send.
Cutting of Grass on the Green	<u>Ongoing</u> . Mr Lay to cut the grass.
Lawnmower	<u>New</u> . Cllr Price to organise the return of the council's mower now the shed is repaired.

The question of boarding on the windows at The Lion was raised as the building is in a conservation area. The clerk to check with the Planning Department at South Oxfordshire District Council.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLOR

County Councillor: Ms Lindsay-Gale attended on Cllr Howell's behalf. The council had no issues to raise.

District Councillor:

Mrs Tomlinson had sent notes from the recent 13 parishes meeting. It was noted that the entry barrier to the Lock car park is now secured.

7. CORRESPONDENCE

Various items of correspondence had been received during the month and distributed to the councillors. Items are listed on file.

The clerk had received a query regarding a blocked ditch at Thames Lane. Cllr Bartley to contact the Environment Agency for guidance.

8. PLANNING APPLICATIONS

None.

9. FINANCIAL MATTERS

a) Receipts

30.09.08 Bank Interest to 30 Sep 08	£80.67
19.09.08 Precept 2 nd Instalment	£4,950.00

30.10.08 Culham School – field and track contribution £100.00

TOTAL RECEIPTS **£5,130.67**

b) Cash at bank

Balance at 17.10.08

Current Account £0.00

Reserve Account £15,721.41

c) Expenditure – for payment

The following cheques were authorised for payment:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1183	J Beck	Clerk's Salary and Allowances TOTAL PAYABLE		£194.88
1184	J Boyland	Burial Ground Maintenance and Playground Rospa Check Invoice no. 00809132 VAT TOTAL PAYABLE	155.00 27.13	£182.13
1185	Berinsfield Community Business	Grass Cutting and maintenance Invoice No. 1705 VAT TOTAL PAYABLE	465.60 81.51	£547.11
1186	G Bartley	Expenses: Reimbursement for 4 trees from Nottcutts VAT TOTAL PAYABLE	339.39 59.39	£398.78
1187	South Oxfordshire District Council	Dog bin emptying 01.04.08 to 30.09.08 Invoice no. 126334 VAT TOTAL PAYABLE	115.72 20.26	£135.98
TOTAL PAYMENTS				<u>£1,458.88</u>

d) Arrangements for Internal Auditor

The clerk had received notice that the internal auditor could not continue to provide this service for Culham, owing to the changes in the set timetable next year. Cllr Bartley agreed to investigate alternative arrangements with other parish councils.

10. DATE OF NEXT MEETING

The next meeting is the Parish Council Meeting starting at 7.30 pm on Monday 8th December 2008.

11. CLOSE OF MEETING

There being no further business, the Chairman declared the meeting closed at 9.37 pm.

Signed **Date**