

**Culham Parish Council
Minutes of the Meeting
Held in the School on
Monday 13th October 2008 at 7.30pm**

Present: Mr G Bartley (Chair)
Mr A Steele
Dr T Price
Mr J Thomas

In attendance: Ms J Beck (Clerk)

Public: 0

1. APOLOGIES FOR ABSENCE

None.

2. DECLARATION OF INTEREST

All councillors were given the opportunity to declare an interest in any of the items on the agenda. No declarations were made.

3. PUBLIC PARTICIPATION

There was none.

4. MINUTES OF THE MEETING HELD ON 8th September 2008

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

5. MATTERS ARISING AND MATTERS OF URGENCY

Action	Update
Traffic Calming	<u>Ongoing</u> Cllr Bartley had received a letter from the school offering support for traffic calming measures. Clerk to invite Cllr Hudspeth to another meeting to discuss calming traffic in Culham.
A415 Pathway – additional signage need to indicate end of cycle path opposite the Burycroft junction with A415.	<u>Closed.</u> 'Cyclists Dismount' sign has been installed by Oxfordshire County Council.
Trees on the Green, Culham	<u>Ongoing.</u> Quotes have been received. It was agreed that Cllr Bartley would order the trees.
Access road to Burial Ground	<u>Ongoing</u> - Cllr Thomas had started enquiries with local suppliers. The clerk to contact Hansons.
Repairs to shed roof	<u>Ongoing.</u> Work is in progress.
Oak tree at Recreation Ground overhanging 1 Tollgate Road can be started.	<u>Ongoing.</u> Proposed work has been notified to SODC. Clerk to chase progress with SODC, and confirm with Sidleys as to who should pay for this work.
Painting the gate and playground equipment at the recreation ground	<u>Done.</u>

Pavement surfaces at Tollgate Road, and High Street (by number 43).	Done. OCC contact at next meeting?
The hedge on Tollgate road is overgrown and requires trimming	Clerk to contact BCB. Done.
Trees overhanging High Street and Burycroft – clerk to contact landowners.	<u>Ongoing</u> . Work has not yet been done. Clerk to write again to landowners.
Chestnut trees along Causeway into Abingdon	Clerk has contacted OCC, awaiting response.
Incinerator at Sutton Courtenay	<u>Ongoing</u> . Cllr Steele had circulated a draft letter to Sutton Courtenay council to confirm this council's position. All to review content and Cllr Bartley to send.
The grass on the Green needs cutting again.	<u>New</u> . It was agreed to ask Mr Lay to cut it.

6. REPORTS FROM DISTRICT AND COUNTY COUNCILLOR

County Councillor: there was none.

District Councillor:

Mrs Tomlinson gave an update on various items, including:

- New rules for planning applications from 1 October.
- The Environmental Service has published new service hours
- Boundary Commission: Oxford green belt decision
- Wallingford Waitrose site proposals
- Consultation on gypsy and traveller sites.

The council discussed whether the car park at Culham lock needs a lockable barrier. Mrs Tomlinson will check with SODC to confirm which authority has responsibility for the car park.

7. CORRESPONDENCE

Various items of correspondence had been received during the month and distributed to the councillors. Items are listed on file.

8. PLANNING APPLICATIONS

Reference	Location/Description	Date Registered
P08/W0977/LB	Stable Cottage High Street Culham : First floor window to landing, chimney to proposed fireplace and internal alterations (including re-orientation of the staircase). The council has no strong views.	15 September 2008
P08/W0976	Stable Cottage High Street Culham : Chimney to new fireplace in the living room. New window to provide light to first floor landing. The council has no strong views.	15 September 2008

9. FINANCIAL MATTERS

a) Payments

The following cheque was authorised to be paid at the last meeting:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1178	A Steele	Reimbursement for payment of AMVDirect Invoice No. 2297 for painting burial ground gates	150.00	
		VAT	26.25	
		TOTAL PAYABLE		£176.25

The following cheques were authorised for payment:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1179	J Beck	Clerk's Salary 09/09/2008 - 12/10/2008 (5 weeks)	171.90	
		Allowances	38.00	
		TOTAL PAYABLE		£209.90
1180	J Boyland	Ground Maintenance and grass cutting		
		Inv 0809108	210.00	
		VAT	36.75	
		£1 owing from last payment	1.00	
		TOTAL PAYABLE		£247.75
1181	AMV Direct	Preparation and painting of playground equipment at The Glebe	275.00	
		VAT	48.13	
		TOTAL PAYABLE		£323.13

1182	AMV Direct	Preparation and painting of fencing, gate and posts at The Glebe	400.00	
		VAT	70.00	
		TOTAL PAYABLE		£470.00
1183	BDO Stoy Hayward	Audit of Annual Return 2007-08	135.00	
		VAT	23.63	
		TOTAL PAYABLE		£158.63
		TOTAL PAYMENTS		<u>£1585.66</u>

b) Receipts

Bank Interest paid to 30 Jun 08 £84.15

c) Audit and Annual Return for the year 2007 to 2008

The clerk presented the Auditor's report for the year ended 31 March 2008 and the council agreed and approved the accounts. The Clerk to post the Notice of Conclusion of Audit to the village noticeboard.

10. DATE OF NEXT MEETING

The next meeting is the Parish Council Meeting starting at 7.30 pm on Monday 10th November 2008.

11. CLOSE OF MEETING

There being no further business, the Chairman declared the meeting closed at 8.37 pm.

Signed **Date**