

**Culham Parish Council
Minutes of the Annual General Meeting
Held in the School on
Monday 14th July 2008 at 7.30pm**

Present: Mr G Bartley (Chairman)
Mr A Steele

Mr J Thomas

In attendance: Ms J Beck (Clerk)

Public: 1

1. APOLOGIES FOR ABSENCE

Mrs Tomlinson and Dr Price had sent apologies.

2. DECLARATION OF INTEREST

All councillors were given the opportunity to declare an interest in any of the items on the agenda. No declarations were made.

3. PUBLIC PARTICIPATION

Mr Bracher asked the council for an update on work at the burial ground. The council is still making inquiries but will commission work on the gates into the ground and on the yew hedge. Flooding on the road around the green has been noted and action is being taken.

5. MINUTES OF THE MEETING HELD ON 10th June 2008

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

6. MATTERS ARISING AND MATTERS OF URGENCY

Action	Update
Traffic Calming	<u>Ongoing</u> – Cllr Hudspeth agreed to investigate together with Dr Howell. Traffic monitoring and police presence on Tollgate Road taken place. Carried over to the next meeting as Cllr Howell was not present.
Advertising Hoardings on A415	<u>Closed</u> . Mrs Tomlinson had reported that the sign had been removed.
A415 Pathway – additional signage need to indicate end of cycle path opposite the Burycroft junction with A415.	<u>Ongoing</u> - OCC had contacted the Clerk and agreed that additional signage would be put up.
Trees on the Green, Culham	<u>Postponed</u> until the Autumn as then would be the best time for planting.
Pot-holes in The Glebe	<u>Closed</u> . Potholes have been repaired, and OCC report that The Glebe is scheduled for resurfacing next year. The state of footpath has been noted – OCC will

	determine priority.
Burial Ground maintenance	<u>Ongoing.</u>
Access road to Burial Ground	<u>Ongoing</u> - The Morrells Trust has offered £300 towards the cost of this work. The meeting agreed to match this amount under s.137 funding. Cllr Thomas still to make enquiries with local suppliers
Clearance at recreation ground	<u>Done.</u> Clearance outside the shed has been done.
Repairs to shed	<u>Ongoing.</u> Cllrs Bartley and Steele will request further quotes for new roof on shed.
Parking at Burycroft/High Street	<u>Ongoing</u> - Parking is still an issue. The Clerk to contact police again for update.
RoSPA Inspection of Playground.	<u>Ongoing</u> - Cllr Bartley will repair back of slide as detailed in the RoSPA report, also the gate at the Recreation Field as per fortnightly checklist. Handyman to paint (check with GB). Cllr Bartley has checked chain Dlink for the swings – no further action required.
Overgrown verges on the Burycroft/High Street junction. Grass on the cycle path down A415.	<u>Done.</u>
Grass cuttings at the Glebe Recreation Ground had not been cleared.	<u>Done.</u>
Oak tree at Recreation Ground overhanging 1 Tollgate Road can be started.	<u>Ongoing.</u> The Clerk had spoken with Sidleys, and authorisation was given for work on any tree except for the Turkey Oaks. The Clerk to contact Sidleys again as the tree requiring work is one of these Turkey Oaks.

The pavement surface at Tollgate Road needs attention, particularly outside 43 High Street where flooding occurs as the drain blocks up. The Clerk to report to OCC.

The grass cutting schedule at The Glebe appears to be behind schedule. The Clerk to check on the next invoice submitted.

The council has received a request to allow a volunteer group to clear weeds at the village pond. The Clerk to write to confirm authorisation.

Cllr Bartley has deposited parish records with Oxfordshire Records Office.

It was reported that the Lion public House has now been sold but the purchaser is not known.

The hedge on Tollgate road is overgrown and requires trimming – the Clerk to contact BCB.

There are trees overhanging the road and hedges which need cutting on the north side of Burycroft. The Clerk to contact the landowner.

The hedge by Culham House on Burycroft requires trimming. The Clerk to contact the landowner.

The buses are hitting an overhanging tree outside 40 High Street. The Clerk to contact the landowner at East Wing, Culham House.

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLOR

None.

8. CORRESPONDENCE

Various items of correspondence had been received during the month and distributed to the councillors. Items are listed on file.

9. PLANNING APPLICATIONS

Application No : **P08/W0462**

Application proposal, including any amendments : **Erection of a cedar wood garden shed.**

Site Location : **Stable Cottage High Street Culham OX14 4NA**

Decision: Planning Permission is Granted

10. FINANCIAL MATTERS

a) Payment of Accounts

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1166	River Thames Society	Annual Subscription	15.00	
		TOTAL PAYABLE		15.00
1167	BCB	Maintenance and grass cutting May 08	181.00	
		VAT	31.68	
		TOTAL PAYABLE		212.68
1168	J Beck	Clerk's salary and expenses 1/6/08 – 15/07/08	197.62	
		Office allowance	15.00	

		TOTAL PAYABLE	213.62
1169	Jim Boyland	Burial Ground maintenance and footpath to large pond	130.00
		VAT	22.75
		TOTAL PAYABLE	152.75
1170	BCB	Maintenance and grass cutting Jun 08 plus sports track	433.10
		VAT	75.82
		TOTAL PAYABLE	508.92
1171	SODC	Rates Bill for Store and Premises at The Glebe Recreation Ground	35.00
			35.00
		TOTAL PAYMENTS	£1137.97

b) Receipts.
None.

c) It was agreed to pay Andrew Lay the sum of £100 for grass cutting at Recreation Ground and the Village Green.

d) The Clerk gave an up-to-date statement of accounts for 1 April – 30th June 2008.

e) The clerk's contract of employment was reviewed and changes agreed as from 1 July 2008 in accordance with NALC guidelines and model contract.

12. DATE OF NEXT MEETING

The next meeting is the Parish Council Meeting starting at 7.30 pm on Monday 8th September 2008.

13. CLOSE OF MEETING

There being no further business, the Chairman declared the meeting closed at 8.50 pm.

Signed Date