

Culham Parish Council

Minutes of the Annual General Meeting

Held in the School on

Monday 12th May 2008 at 7.30pm

Present: Mr G Bartley (Chairman)
Mr A Steele
Dr T Price

In attendance: Ms J Beck (Clerk)

Public: 1

Apologies:

Cllr Thomas, Mrs P Tomlinson (District Councillor), Dr J Howell (County Councillor)

1. ELECTION OF CHAIRPERSON

Mr Bartley was elected chairman, proposed by Cllr Steele, seconded by Cllr Price.

2. APOLOGIES FOR ABSENCE

Cllr Thomas, Cllr Howell and Cllr Tomlinson had sent apologies.

3. DECLARATION OF INTEREST

All councillors were given the opportunity to declare an interest in any of the items on the agenda. No declarations were made.

4. PUBLIC PARTICIPATION

Concern was raised about the state of the grass at the Green and the Glebe Recreation Ground, and the verge on the north side of the High Street. The council was asked who was cutting the grass at the Green – this is to be decided as the usual contractor (Cllr Thomas) is unable to do this at present. It was also noted that the road gulleys along the junction of Burycroft and High Street and along the approach to Sutton Bridge from Sutton Courtenay were not cleared effectively last time. **The Clerk to write to OCC to register complaints received about the grass-cutting along the verge, and the road gulleys.**

5. MINUTES OF THE MEETING HELD ON 10th March 2008

The minutes of the above meeting were approved and signed by the Chairman as a correct record.

6. ACTIONS UPDATE AND MATTERS ARISING

Action	Update
Thames Water sign opposite Waggon & Horses junction.	<u>Action Closed.</u> Clerk has written to landowner. No further correspondence received, and no further progress considered possible.
Traffic Calming	<u>Ongoing</u> - postponed to the next meeting as Cllr Howell was not present.
Archiving of Parish Documents	<u>Closed.</u> Agreed to be ongoing administration process. Cllr Steele

	will include regular article in The Mouthpiece to illustrate past records.
A415 Pathway	Cllr Steele considers additional signage is needed to indicate end of cycle path opposite the Burycroft junction with A415 . OCC has been contacted, but no reply as yet. Clerk to chase with OCC with suggestion for sign at Abingdon end to notify cyclists.
Vegetation on old Culham Bridge	<u>Closed</u> – work has been completed.
Trees on the Green, Culham	<u>Ongoing.</u> Cllr Thomas will investigate price for replacing damage. Postponed as Cllr Thomas not present.
Pot-holes in The Glebe	Clerk to contact OCC.
Burial Ground maintenance	Clerk to arrange for gates to be painted.
Access road to Burial Ground	Adkins had responded that the Morrells Trust had offered £300 towards the cost of this work. The Clerk to investigate contractors and likely cost - to include quote for rest of road round the Green which is also in disrepair.
Clearance at recreation ground and repairs to shed.	<p>Cllr Bartley had contacted two possible contractors regarding the asbestos roof, but no progress as yet. A third asbestos contractor is coming out next week to quote for disposal of roof. Cllr Bartley will get a quote for cost to rebuild roof as well as just repair.</p> <p>It was agreed that the council could dispose of the tractor. BCB will clear around shed – this has already been agreed with them. The meeting discussed whether to make repairs to the shed or just dismantle it entirely. Cllr Steele will investigate whether any grants are available. Cllr Bartley will contact builder(s) to gauge interest.</p>
Parking at Burycroft/High Street	Postponed to next meeting as Cllr Thomas was not present.
RoSPA Inspection of Playground.	Cllr Bartley will repair back of slide as detailed in the RoSPA report, also the gate at the Recreation Field as per fortnightly checklist. Handyman to paint (check with GB). Cllr Bartley to check on chain Dlink for the swings.

7. REPORTS FROM DISTRICT & COUNTY COUNCILLORS

There was none.

8. CORRESPONDENCE

Various items of correspondence had been received during the month and distributed to the councillors. Items are listed on file.

9. PLANNING APPLICATIONS

Planning Applications received

P07/W1451 – Erection of oak framed garage and plan room at The Manor The Green Culham. **Planning permission is granted.**

P08/W0007/RET – Demolish conservatory. Extend the east wing and add a bay window on the west side. Replace fibre cement slates with natural slates on the east wing roof. Retrospective. Add velux windows in the valley of the west wing roof. At Stable Cottage High Street Culham. **Planning permission is granted.**

P08/W0008/RLB – Listed building consent. Demolish conservatory. Extend the east wing and add a bay window on the west side. Replace fibre cement slates with natural slates on the east wing roof. Retrospective. Add velux windows in the valley of the west wing roof. At Stable Cottage High Street Culham. **Planning permission is granted.**

P08/W0462 Erection of a cedar wood garden shed at Stable Cottage High Street Culham. **The council has no strong views.**

10. FINANCIAL MATTERS

a) Payment of Accounts

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
1155	J Beck	Salary (April 2008)	131.74	
		Expenses	10.00	
		Post & telephone	.20	
		TOTAL PAYABLE		141.94
1156	Jim Boyland	Grass-cutting/ Maintenance/RoSPA	240.00	
		VAT	42.00	
		TOTAL PAYABLE		282.00
1157	Oxfordshire Association of Local Councils	Membership Subscription renewal 2008-2009	107.11	
		VAT	18.74	
		TOTAL PAYABLE		125.85

1158	Oxfordshire Rural Community Council	Suscription renewal 2008-2009	20.00	
		TOTAL PAYABLE		20.00
1159	Allianz Insurance plc	Insurance renewal 2008-2009	560.64	
		TOTAL PAYABLE		560.64
1160	South Oxfordshire District Council	Dog Bin emptying 1.1.08 – 31.3.08	57.86	
		VAT	10.12	
		TOTAL PAYABLE		67.98
		TOTAL PAYMENTS		1,198.41

b) RECEIPTS

07.04.08	South Oxfordshire District Council	Precept 1st instalment	£4,95 0.00
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- c) Risk Assessment and Asset Register.
The 2008 Risk Assessment was reviewed and agreed.
- d) Culham Parish Council Annual Accounts to 31 March 2008.
The meeting reviewed and agreed the summary of accounts for financial year ending 31 March 2008.
- e) Culham Community and Recreation Committee (CCRC)
Cllr Price reported that he had now closed the bank accounts for the CCRC and presented two cheques. It was resolved that the total sum of £2684.60 be deposited into the Culham Parish Council account and ringfenced for CCRC activities.
- f) Grass Cutting at the Recreation Ground
Grass-cutting on the football area at the recreation ground for BCB is £60.00/cut – as already agreed in the standard contract. It was resolved that the council could provide for a running track as requested by Culham Parochial School. BCB has quoted £175.00 for the first cut, the school has agreed to contribute half this payment, and the meeting agreed that CPC will pay the other half. After this first cut, BCB will charge £75.00 per fortnight to keep football area and track cut. The Clerk will invoice the school for its contribution.

11. ANY OTHER BUSINESS

- a) Advertising SIGNS: Signs about the Railway on the main road opposite the pub. The Clerk to email Cllr Tomlinson to progress.

- b) Grasscutting on the Green – interim contractor required. Cllr Bartley to contact BCB.
- c) A large beech tree at the back of the Recreation Ground is overhang the driveway and garden at 1 Tollgate Road. Cllr Bartley to ask BCB to look at this and prepare a quote.
- d) Cherry trees on corner of Glebe – recently removed by OCC. The Clerk to write to OCC to inquire about what will replace them.

12. DATE OF NEXT MEETING

The next meeting is the Parish Council Meeting starting at 7.30 pm on Monday 9th June 2008.

13. CLOSE OF MEETING

There being no further business, the Chairman declared the meeting closed at 9.34 pm.

Signed **Date**